

**The Division for  
Research and  
Methodology:  
Committed to relevant  
science in South Africa**

**and beyond.**

**Division for Research and Methodology Annual General Meeting:  
Tuesday, 5 September 2023  
18:00 – 19:00  
Virtual, Zoom**

**MINUTES**

<b>Meeting Chair</b>	<b>Pakeezah Rajab</b>
<b>Attendees</b>	Pakeezah Rajab, Angelina Maphula, Tasneem Hassem, Nabeelah Bemath, Fatima Peters, Fatima Seedat, Muhammed Yaesh Cassim, Leonie Vorster, Theophilus Lazarus, Bronwyn Coetzee, Sulaiyman Philander, Kyle Bester

The DRM provided all members access to their DRM site, which served as their visuals for the meeting and contains all key information discussed at the AGM. This site can be viewed here: <https://sites.google.com/view/psyssa-drm/home>

**1. Opening and welcome**

Ms Pakeezah Rajab welcomed and opened the meeting.

**2. Introduction of 2021-2023 executive committee**

Ms Pakeezah Rajab introduced the team

Executive Position	DRM Executive Member
<b>Chairperson</b>	Pakeezah Rajab, Psychometrist and product specialist at JVR Psychometrics and PhD candidate at the University of Pretoria
<b>Vice-Chairperson</b>	Angelina Maphula, Professor and Clinical Psychologist at the University of Venda

<b>Secretary</b>	Tasneem Hassem, Coordinator of the WitsPlus General Psychology Degree and Research Psychologist
<b>Treasurer</b>	Nabeelah Bemath, Academic coordinator of the Bachelor of Health Sciences Degrees at the University of Witwatersrand's Faculty of Health Sciences and Research Psychologist
<b>Additional Member</b>	Fatima Peters, Lecturer in the department of Psychology at the University of Venda
<b>Additional Member</b>	Bronwyn Coetzee, Senior Lecturer in the Department of Psychology at Stellenbosch University
<b>Student Representative</b>	Yvonne Katsukunya, Student at Stanford University School of Medicine

### 3. Minutes of the previous AGM (2022)

Pakeezah Rajab presented the minutes of the previous meeting dated 5 November 2021, and no edits or additions were made. When the minutes were released in 2021, they were approved by Fatima Peters and Prof Angelina Maphula

### 4. Financial Statement

Ms Pakeezah Rajab and Ms Nabeelah Bemath presented the financials as follows.

Division for Research and Methodology			
2022 Divisional Finances as at 21 October 2022			
Date	Description	Income	Expenses
21 October 2022	Income from Membership Registrations (162 members)	R5,710.00	
	Less 20% PsySSA admin fee		-R1,142.00
	<b>Expenses:</b>		
19 October 2022	DRM business cards (distributed at Congress)		-R328.90
		<b>R5,710.00</b>	<b>-R1,470.90</b>
	<b>INTERIM TOTAL</b>		<b>R 4,239.10</b>

Division for Research and Methodology			
Financial Report as at 29 August 2023			
Date	Description	Income (Excl VAT)*	Expenses
	Balance b/f - 01 January 2023	R 3,705.88	
29 August 2023	Income from Membership Registrations (161 members)	R5,278.26	
	Less 20% PsySSA admin fee		-R1,055.65
	Expenses:		R0.00
		<b>R8,984.14</b>	<b>-R1,055.65</b>
<b>INTERIM BALANCE</b>		<b>R 7,928.49</b>	

*\*Please note that Divisional income is reported excluding VAT*

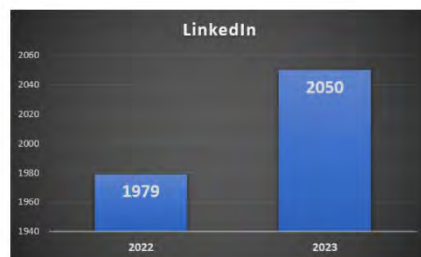
## 5. DRM portfolios

### 5.1. Social Media

Pakeezah Rajab provided insights into social media presence and growth, again highlighting team efforts to learn new communication/design methods to increase engagement.

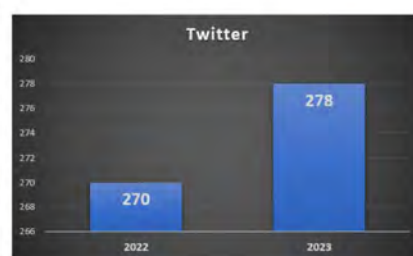


We have witnessed an increase of 71 LinkedIn followers since our last AGM in October 2022.



Twitter (or X) grew at a slower rate, we only gained 8 new followers.

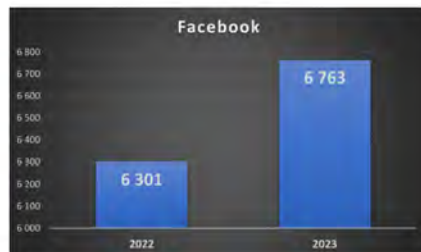
To view our Twitter account click [here](#)



## facebook

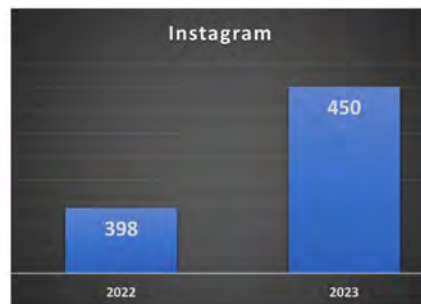
As with previous years, Facebook continues to be our fastest-growing social media page, with 462 new followers joining the page since our last AGM.

To view our Facebook page click [here](#)



We have witnessed an increase of 52 Instagram followers over the past year.

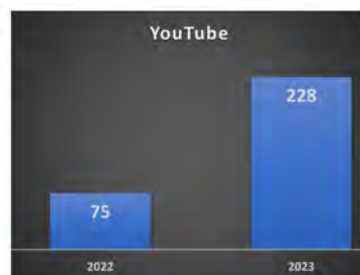
To view our Instagram account click [here](#)



## YouTube

YouTube subscribers also grew quite substantially, 153 new subscribers over the past year.

To view our YouTube channel click [here](#)



DRM Newsletter



Every two weeks, the team send out newsletters to our DRM members.

That means we've sent over 20 newsletters (and counting) in 2023!



We began the PsySSA DRM MS Team for DRM members in late 2021, to facilitate networking and collaboration amongst members. The Team is also used by the Ex-Co to communicate with members. We currently have 7 members outside of the Ex-Co who have joined the Team. We look forward to having more members join and engage on this platform.

DRM members can find the link to join the Team within the DRM newsletters, or can request the link by emailing [psyssadrm@psyssa.co.za](mailto:psyssadrm@psyssa.co.za).

## 5.2. Webinars

Fatima Peters highlighted the successful webinar series that ran during the 2022-2023 term. All webinar recordings can be viewed on YouTube, and a number of them were also broadcast through Facebook Live.

Topic/title 2022	Presenter	Date	Attendance
<b>Human Rights, Ethics &amp; Research</b>	Fatima Peters	31 March	32
<b>Conducting literature reviews in Social Sciences and beyond</b>	Dr Stephan Rabie	21 April	76
<b>Deciding on what you want to know, and how to get to know it.</b>	Dr Zuhair Kafaar	26 May	54
<b>Effective focus group and interview methods</b>	Prof Angelina Maphula	28 July	47
<b>A step-by-step guide in doing Braun and Clarke's Reflexive Thematic Analysis</b>	Dr Ulandi Du Plessis	18 Aug	102
<b>Data collection methods in Quantitative research: some considerations</b>	Prof S Laher	29 Sept	55
<b>Learning the sidestep: Doing quantitative data analysis</b>	Elron Fouten	3 Nov	67

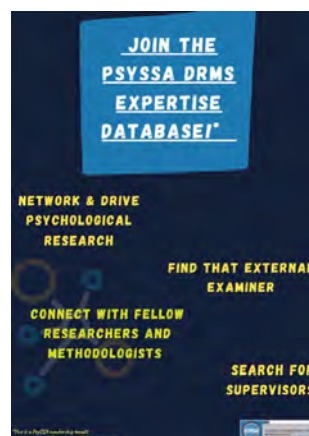
Topic/title 2023	Presenter	Date	Attendance
<b>Decolonising research methodology in Psychology</b>	Prof B Barnes	23 March	49
<b>Academic writing</b>	Dr Stephen Rabie	20 April	173
<b>Autoethnography</b>	Prof Ally	25 May	24
<b>Photovoice (Interdivisional)</b>	Mr Suntosh Pillay, Dr Stephanie Klaarman, Dr Lynn Hendricks Ms F Peters	3 August	64
<b>Data Mining</b>	Ms Beauty Gama	17 Aug	45

### 5.3. Expertise database

Our Research Collaboration Network (previously known as the Expertise Database) portfolio is headed up by Nabeelah Bemath.

The network was established to connect researchers, methodologists, students and supervisors, to facilitate collaboration, knowledge production and skills development in the research of psychology and thereby contribute to addressing the psychological needs of our society.

The Executive Committee has been working with Head Office to review the information in the database and make the database accessible to PsySSA members, and in doing so, a rebrand of this database was also suggested. The next steps will be to finalise dissemination and knowledge of this network while further increasing its membership - a task that we are confident the new DRM exec team, together with PsySSA Head Office, will be able to take over.



### 5.4. Awareness Campaigns

Prof Angelina Maphula presented the following regarding awareness campaigns

- Awareness campaigns are a team effort and all members contribute to topics of interest.
- This group portfolio was established to create mental health awareness through posters, videos and articles.
- The development of the materials was an executive team effort and with invited contributions from the Division and scholars.
- All information is shared on the DRM social media platforms.

### 16 Days of Activism

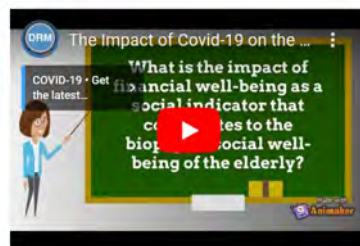


### Women's Month

*Our official submission to Office for the year*



### Covid-19 Animation Series



### Research Participants Rights



### Substance Abuse



[youtube.com/shorts/Ln1yzUni-8Q?feature=share](https://youtube.com/shorts/Ln1yzUni-8Q?feature=share)

### World Head Injury Awareness Day







**Elder Abuse**



**World Asthma Day**



**World Autism Day**



**World Cancer Day**



**World AIDS Day**



**International Childrens Day**



**Multiple Personality Disorder**



**Down Syndrome**



**Violence Against Women**



**Youth Day (Collaboration With Student Division)**



**Child Protection Week**

## 6. Nominations

Muhammed Yaeesh Cassim and Fatima Seedat managed the voting of the members

Leonie Vorster was nominated to serve as chair

Pakeezah Rajab was nominated to serve as vice chair

Fatima Peters was nominated to serve as secretary and treasurer

Kyle Bester was nominated as additional member

Bronwynne Coetzee was nominated as additional member

Sulaiyman Philander was nominated as additional member

Theophilus Lazarus was nominated as additional member

## 7. Announcement of DRM Executive Committee 2024-2025

Fatima Seedat and Muhammed Yaeesh Cassim announced the DRM executive committee for the term 2024-2025, following elections:

Executive Position	DRM Executive Member
<b>Chairperson</b>	Ms Leonie Vorster
<b>Vice-Chairperson</b>	Ms Pakeezah Rajab
<b>Secretary and Treasurer</b>	Ms Fatima Peters
<b>Additional Member</b>	Dr Bronwynne Coetzee
<b>Additional Member</b>	Dr Kyle Bester
<b>Additional Member</b>	Mr Sulaiyman Philander
<b>Additional Member</b>	Prof Theophilus Lazarus

## 8. Closure

Ms Pakeezah Rajab thanked everyone for attending and adjourned the meeting.

Please contact us via [psyssadrm@psyssa.co.za](mailto:psyssadrm@psyssa.co.za) if you have any questions, comments or edits to the minutes of the AGM.