

**PSYCHOLOGICAL SOCIETY OF SOUTH AFRICA (PsySSA)
16th SOUTH AFRICAN PSYCHOLOGY CONGRESS
4-6 AUGUST 2010**

EXHIBITOR BOOKING INFORMATION

Venue:

INTERNATIONAL CONVENTION CENTRE, DURBAN (ICC)
45 Ordnance Road
Durban
4001
South Africa

Contact Details:

Ms Fatima Seedat
Tel: 011 486 3322
E-mail: fatima@psyssa.com
Fax: 011 486 3266/77

NOTE: Please note that any queries and concerns should be directed to Ms Seedat and will be dealt with via the PsySSA offices. PsySSA retains the right to change any arrangements should it be required.

Information:

1. Technical specification

- The Exhibition will be held in conjunction with the PsySSA conference and will take place at the ICC. Delegates will have the opportunity to browse through all the exhibitors' products while on tea and lunch breaks.

2. Build-up times

- Wednesday, 4 August 2010 from 07:00 – 08:30

3. Exhibition opening times

- Wednesday, 4 August 2010 from 08:30 – 17:00
- Thursday, 5 August 2010 from 08:30 – 17:00
- Friday, 6 August 2010 from 08:30 – 11:00

4. Dismantling times

- Friday, 6 August 2010 from 11:00 – 13:00

NOTE: Dismantling of stands before the end of the exhibition is not permitted.

5. The following is provided as part of the package

- One trestle table, 2 chairs, a white tablecloth.
- Lunch and Refreshments.

- ◆ Please indicate the need for electrical points this will be arranged for your account.

NB: Exhibitors access cards to the exhibition and congress will only be granted once a fully completed booking form has been received and once payment has been passed. Access cards should be kept on your personnel at all times.

**PSYCHOLOGICAL SOCIETY OF SOUTH AFRICA (PsySSA)
16th SOUTH AFRICAN PSYCHOLOGY CONGRESS
4-6 AUGUST 2010**

6. Other

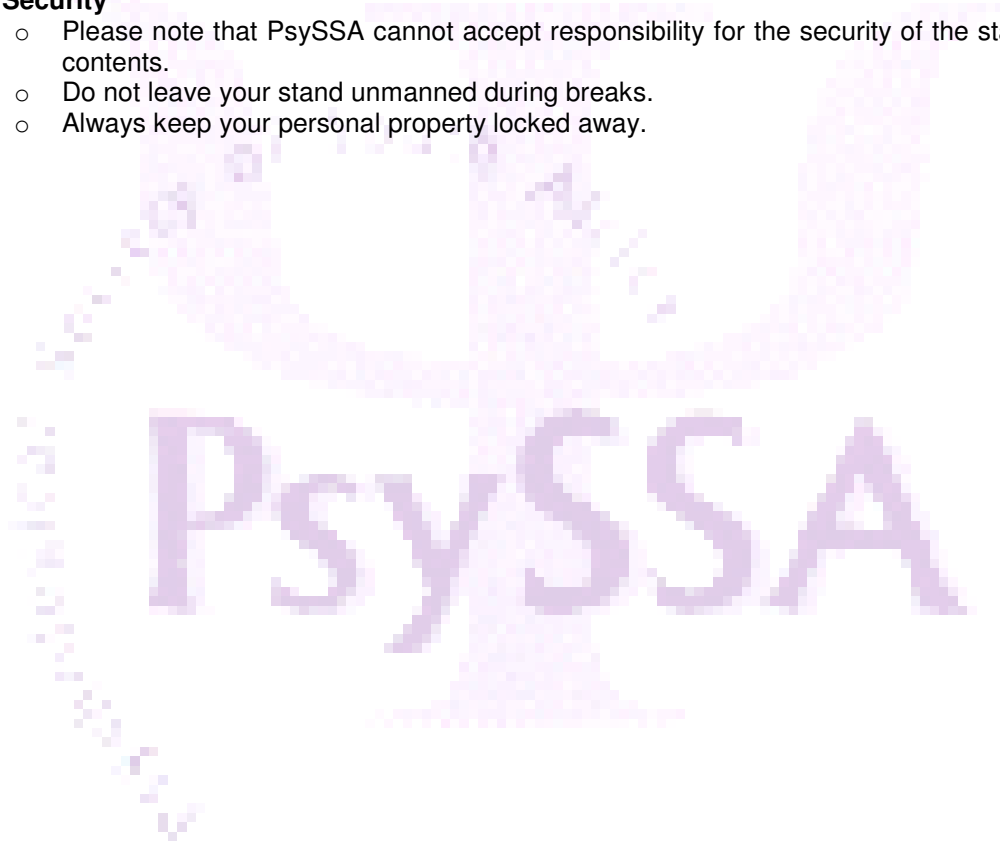
- PsySSA will make every effort to ensure that the exhibition space requested by you is allocated to your organisation, but cannot guarantee a specific stand. PsySSA retains the right to change allocated stands should this be required.

8. Cost

- **Materials in conference bag**
Insertion cost R2000-00 (VAT Inclusive).
Please note that this amount includes the insertion of one leaflet/brochure in the conference bag.
- **Exhibition stand**
Exhibition cost R5000-00 (VAT Inclusive).
Please note this amount is inclusive of two representatives.

9. Security

- Please note that PsySSA cannot accept responsibility for the security of the stands and its contents.
- Do not leave your stand unmanned during breaks.
- Always keep your personal property locked away.



PSYCHOLOGICAL SOCIETY OF SOUTH AFRICA (PsySSA)
16th SOUTH AFRICAN PSYCHOLOGY CONGRESS
4-6 AUGUST 2010

Exhibitors Booking Form

Please fill in all relevant information for registration and invoicing purposes:

Name of Organisation: _____

Contact Person: _____

Postal Address: _____

Town/City: _____ Postal Code: _____

Contact No: _____ Fax: _____

Cell No: _____ Email: _____

Position in Company: _____ Vat Registration No: _____

Representative Attending: 1. _____

2. _____

BANKING DETAILS:

PsySSA CONGRESS

BANK: ABSA

BRANCH: ROSEBANK

BRANCH CODE: 630 805

ACCOUNT NO: 40-4940-7045

COST: R5000-00 for 3 days (4, 5 & 6 August)

FOR ANY FURTHER EXHIBITION INFORMATION REQUIRED PLEASE CONTACT fatima@psyssa.com

Please fax through the completed form to 011 486 3266/77

SIGNED: _____ DATE: _____

Terms & Conditions

- Please note that registration is provisional until full payment has been received.
- You will remain liable for the exhibition fee if you do not cancel your booking.
- Exhibition will only be confirmed once payment has been received.
- Payment can be made by electronic transfer or deposit into PsySSA's bank Account.

Banking details

Account Holder	PsySSA Congress
Bank	ABSA, Rosebank
Branch Code	630-805
Account Number	40-4940-7045
Type of Account	Current Account

When payment is made via electronic transfer, please quote the full name of the organisation as reference and kindly fax a copy of the deposit slip or proof of electronic transfer to PsySSA at 011 486 3266/3277

- Companies requiring invoices – contact **Fatima Seedat** at 011 486 3322.
- All exhibition fees must be received no later than **Tuesday 30 May 2010**.